Volunteer Coordinator’s Meeting
January 4, 2017

Attendance: Nancy Mather, Joe Volker, Steve Metcalf, Bette Marafino, Margaret Milch, Barbara Sergi, Rosemary O’Connell, Molly Townsley, Kathleen Miller, Shirley Leong, Cerie Altman, David Sotlof, Elaine Savin, Catherine Banbury, Sally Williams, Boyce Bately, Ray Andrews, Judy Kamarcik, Randi Aston-Pritting, Monica Mills, Lillian Lindy, Jennifer Noble, Janet Bruni, Norm Hausman, Rhoda Summerwood, Nina Donovan Levine.

Remarks from the Chair:
Nancy Mather called the meeting to order. She thanked Joe Volker for his service to the Presidents’ College. Nancy then asked Joe to introduce Steve Metcalf, the incoming Director of the Presidents’ College. Joe Volker thanked members of the Presidents’ College Volunteer for their support during the past year. Joe then reviewed Steve Metcalf’s long association with the University of Hartford and the local Community. Joe highlighted Steve’s unique qualifications to lead the Presidents’ College and introduced Steve to the group. Steve Metcalf spoke briefly of his decision to accept the position as Director and some of his goals for the group.

Approval of the Minutes:
Cherie Altman moved the approval of the minutes of the November 9, 2016 meeting.

Registration Updates:
Judy Kacmarcik reported that there were currently 200 Fellows and 15 Patrons of the Presidents’ College. Registration for the Spring 2017 Semester was underway. In response to concerns regarding online registration, Judy stated that she was available for anyone needing assistance with registration for classes.

Review of Spring Program Volunteer Coordinators:
Nancy Mather thanked the volunteers for their quick response to coordinate the upcoming classes. There were a few openings remaining, which were filled by volunteers in attendance at the meeting.

Spring Kickoff:
The Spring Kickoff was scheduled for Thursday, January 12 from 4:30-6:00pm at the 1877 Club. Joe Volker reported that of the approximately 20 courses being offered, about 12 instructors would attend. Joe had asked the instructors to keep their remarks brief, to allow more time for the social portion of the program. Nancy reminded volunteers of their role as hosts at the event.

Other Business:
There was a brief discussion, in response to a concern raised, of the importance of the brochure description matching the content of classes.

Next Meeting:
The date of the next meeting was to be determined. Nancy Mather would inform volunteers of the date, time and place by email.

Respectfully Submitted,
Kathleen Miller, Acting Secretary