Presidents’ College Volunteer Meeting
August 12, 2015

The Meeting was called to order by Nancy Mather at 9:30 AM in the KF Room.

Present were: Cheri Altman, Catherine Banbury, Boyce Batey, Janet Bruner, Robert Bruner, Fran Cobb, James Cohen, Rhoda Ferber, Gloria Grant, Norm Hausmann, Julie Lindquist, Lillian Lindy, Bette Marafino, Monica Mills, Jenifer Noble, Roose Mary O’Connell, Martha Reingold, David Satloff, Peg Walker, Sally Williams, Judy Kacmarcik, Randi Ashton-Pritting, Mancy Mather, Humphrey Tonkin, Joe Voelker

Nancy Mather opened the meeting by commenting that this is going to be an exciting but busy semester with much for the Volunteers to do. There are more courses than before, and more events planned.

Humphrey Tonkin introduced Lauren Parda Kusek, Director of Planned Giving, Institutional Advancement, from the Development Office.

The minutes of the July 8, 2015 Meeting were approved.

Jennifer Ferguson of SASI ran through creating an individual course enrollment report on the new online registration system. Printed instructions will be distributed to all the volunteers, and we are encouraged to enter the test system and experiment with ordering an enrollment report. Jennifer will return to a meeting before the system goes fully on line, and has expressed her willingness to provide one on one assistance if necessary.

The enrollment report as of August 7 was distributed. Fellows and Patrons are significantly ahead of last year, while enrollments are at about the same levels. Judy noted that there are a number of enrollments which have not yet been entered into the system.

Nancy Mather introduced Jenifer Noble who will be assisting course coordinators during the semester. Plans are for Jennifer to contact individual coordinators a month prior to the beginning of their courses, and as needed during the course. Coordinators are encouraged to copy her at Jenifernob@comcast.net on communications with class enrollees and instructors. Jenifer spoke and explained that her role is as facilitator, and she looks forward to developing her role in ways that will best suit the volunteers.

- Humphrey noted that a new edition of the handbook will be distributed before September.
- Coordinators are reminded to ask their instructors if the Lecture Capture recording system can be used in initial contacts with the instructors. If yes, then Judy should be notified ASAP so the system can be set up.
- Additional conversation about the Lecture Capture process was held.

Director’s Report - Humphrey Tonkin & Joe Voelker

- The First Coffee Hour of the fall is scheduled for September 10 at 2:30 PM in the KF Room. Lillian Lindy and Janet Bruner will coordinate. Volunteers are encouraged to attend this informal event. Instructors for the fall courses have also been invited.
• Symposium will be Sunday, October 4. Joe Voelker announced that the plans and program are now complete. Volunteer support needs will be indentified and filled at the next Volunteer Meeting. The 8/24 Symposium committee Meeting will deal with the publicity details.

• The Fall Health event will be held Friday October 23. This session will be focused on Prosthetics and Engineering, taking advantage of the unique program available at the University. The format will differ from earlier Health events. There will be morning presentations, lunch at the 1877 Club, and afternoon breakout sessions which will include some hands on time.

• The 25th Anniversary Celebration will be held on November 1. HOLD THE DATE. More to come.

• The Hooker Lecture will be held November 12. The Guest Lecturer will be John Demos, Samuel Knight Professor Emeritus of History at Yale. He is a specialist in early Connecticut History.

• Joe Voelker hopes to host a Garden Party for the Volunteers in September. The invitation will be forthcoming.

Director of Libraries’ Report – Randi Ashton-Pritting

• Café Renovation will be fabulous – but late. It should be open by the end of this week.

• The Library Renovation in the planning stages will open up the North side of the building and allow for expansion on three floors. Presidents’ College is not included in the first phase of the expansion plans.

Other Business:

• Policy on Volunteers who coordinate a course receiving a waiver of charges for another course was discussed. It is an honor system.

• Japan Trip – as soon as the budget is in place, more news will be forthcoming.

• Logistics of the Mann Booker Prize Course were discussed. 16 of the Books from the “long list” have been ordered (all that were obtainable) and will be on reserve in the Library.

Meetings over the summer:

• The next scheduled meeting will be Wednesday, September 9 at 9:30 in the KF Room.

• Fall Meetings will be 9/9, 10/14, 11/11 and 12/9.

The meeting was adjourned at 10:45 AM.

Respectfully Submitted,
Peg Walker