The library’s catalog, Koha, lists all materials within University of Hartford Libraries. This includes books, scores, recordings, videos, periodicals, and more within Allen Library, Mortensen Library, the Hartt Performance Library, and other libraries within the University of Hartford Libraries system.

The library catalog ("Koha") is linked on the library’s home page. http://library.hartford.edu/AllenLibrary/

1. Enter your Search
For most searches, enter some keywords associated with the item you want into the search bar at the top of the screen. You can use author, composer, title, performer, publisher, format, etc.

2. Browse the Results
To find more details about an item, click on the tabs. Details include
- additional works on a recording
- performers
- whether an item includes translations.

Expanded MARC View: This tab has coding for catalogers, but will also provide you with more detail on the item.

3. Limit Results by Format
- To limit to books, add book. For a libretto, add librett* (finds libretto, librettos, libretti).
- To limit your search to printed music, add the word scores to your search. (Score* also works.) Example: piston clarinet concerto scores
- To limit your results to printed music with parts, add the word parts.
- To limit to CDs, add CD to your search. Other AV formats work the same way (LP, DVD, VHS, etc.). Videorecording finds any video format (VHS, DVD).
- Sometimes you will get “false hits” (e.g., a book that mentions the word “CD”).

You can also limit by format more accurately by selecting boxes in the Advanced Search. If you don’t care what format your recording is in, you can choose both CD and LP.

4. Other Tips
- If you’re not finding what you want, try searching WorldCat (limit your results to U of H) since contents of some CDs/scores are NOT being found in U of H’s catalog right now.
- Omit colons or your search may fail.
- Type apostrophes exactly as they appear in an item’s title or your search may fail.
- Add an asterisk (*) to a keyword to retrieve all words that start with that root word (e.g., symphon* will find symphony, symphonies, symphonie, symphonic, etc.). This is called a wildcard.
Music Search Tips

5. Music with Generic Titles (e.g., Sonatas, Symphonies, Concertos)

For music with generic titles (sonatas, symphonies, concertos, etc.), the best way to search is with the composer, musical form (using wildcard, e.g., sonat*), and featured instrument (if applicable). An identifying number (opus or thematic catalog number) may or may not help (see below). To limit your search to printed music, add the word score to your search. Here are examples:

<table>
<thead>
<tr>
<th>Musical Work</th>
<th>Catalog Search</th>
<th>Notes on Search</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mozart’s Piano Sonata in C Major, K. 545</td>
<td>mozart piano sonat* 545 CD (sonat* finds a single sonata or a collection of sonatas)</td>
<td>Works such as sonatas, symphonies, and other “generic” titles are often published in collections or boxed sets, so you often have to omit numbers and keys.</td>
</tr>
<tr>
<td>Walter Piston’s Clarinet Concerto</td>
<td>piston clarinet concerto* score (concerto* also finds concertos)</td>
<td>No significant number is associated with this work, so we can leave that out.</td>
</tr>
</tbody>
</table>

6. Music with Descriptive Titles (e.g., Rite of Spring, Magic Flute)

**The Problem:** Searching for pieces with descriptive titles (Rite of Spring, Magic Flute, etc.) can be trickier, as many of these works have multiple titles, particularly those known by non-English titles. *Rite of Spring*, for example, is often called *Le sacre du printemps* but is also *Vesna svyashchennaya*.

**The Tool:** To help with this problem, catalogers select a “preferred” title and use it for each score or recording of that work. This is called a uniform title. Use it in your search to get the best results.

**What To Do:** Search the title you know (such as *Rite of Spring*), find an item that includes that work, and look in the item’s description for the uniform title. Redo your search using *that* title for better results.

7. More Music Searching Tips

- For songs, arias, and smaller works, try searching for the larger work (e.g., the opera instead of the specific aria or overture, the song cycle instead of the specific song, etc.).
- Try using UCLA’s library catalog to identify uniform titles. [http://catalog.library.ucla.edu/](http://catalog.library.ucla.edu/). Use the “Author and Title List” search (composer’s last name plus keyword with ? as a wildcard), e.g., *brahms symphon?*. It will give the uniform title, or a cross reference to the correct uniform title. Search for this title in U of H’s catalog.